

# Completed Budgeting Tool Example

## The Cost Commend Budgeting Tool ©



### Project Details


Client's Name:	Mr & Mrs Smith
Project Address:	1 Example Close, St Albans, Hertfordshire
Type of Project:	Extension - Single Storey
Approximate Size in Square Meters (m2)	24

### Project Cost Plan

(Note - please refer to our Measurement Instructions for guidance on calculating the below quantities)

Building Element	Works Required	Length (m)	Width (m)	Height (m)	m2	Nr.	Total
<b>Demolition &amp; Structural Alterations Section</b>							
Breaking Through Load Bearing Walls	Breaking Through Existing Walls	6		2.5			£ 2,341.37
Demolishing Existing Garages	N/A					0	£ -
Demolishing Existing Houses	N/A					0	£ -
<b>Groundworks Section</b>							
External Wall Foundations	External Wall Foundations Up to 1m Deep	14					£ 5,774.66
Internal Wall Foundations	N/A	6					£ -
Ground Floor Slab	Slab - Concrete (incl. screed)				24		£ 9,943.25
Drainage Allowance	Minor Works Allowance					1	£ 1,500.00
<b>Steel Frame Section</b>							
Beams/RS Js	Supporting Steel - Medium Weight Beams/RS Js	4					£ 1,808.36
<b>Upper Floors Section</b>							
Upper Floors	N/A	0	0				£ -
<b>Roofing Section</b>							
Roof Frame - Type 1	Flat Roof	6	4				£ 2,666.45
Roof Frame - Type 2	N/A	0	0				£ -
Roof Frame - Type 3	N/A	0	4				£ -
Roof Finish - Type 1	Flat Roofing - Single Ply System				24		£ 4,568.26
Roof Finish - Type 2	N/A				0		£ -
Roof Finish - Type 3	N/A				0		£ -
Guttering	Guttering - UPVC	14					£ 409.77
Down Pipes	Down Pipes - UPVC	3					£ 364.40
Facia	Facia - UPVC	14					£ 551.52
Soffit	N/A	0					£ -
Roof Lights	N/A					0	£ -
Sun Pipes	N/A					0	£ -
Dormer Windows (Incl. Frame, Cladding & Window)	N/A					0	£ -
<b>Staircase Section</b>							
Staircase (Incl. Handrails, Balustrades & Floor Finish)	N/A					0	£ -
<b>External Walls Section</b>							
External Wall Finish - Type 1	Double Skin Block Work & Monocouche Render	14		3			£ 14,310.46
External Wall Finish - Type 2	N/A	0		0			£ -
External Wall Finish - Type 3	N/A	0		0			£ -
<b>External Windows &amp; Doors Section</b>							
Small Window Units	N/A					0	£ -
Medium Window Units	UPVC - Coloured - Medium					2	£ 1,760.00
Large Window Units	N/A					0	£ -
Bay Window Units	N/A					0	£ -
Back Door	French Doors - UPVC					1	£ 1,568.75
Front Door	N/A					0	£ -
Garage Door	N/A					0	£ -
<b>Partitions &amp; Plastering Section</b>							
Partitions & Plastering - Type 1	Two Sided Drylining - Plasterboard & Moistureboard	5		3			£ 957.20
Partitions & Plastering - Type 2	Plastering - 2 Coat Work	6		3			£ 494.32
Partitions & Plastering - Type 3	N/A	0		0			£ -
Partitions & Plastering - Type 4	N/A	0		0			£ -
<b>Internal Doors Section (Incl. Paint, Architraves &amp; Ironmongery)</b>							
Internal Doors - Type 1	Mid-Range Doors					2	£ 886.53
Internal Doors - Type 2	N/A					2	£ -
Internal Doors - Type 3	N/A					2	£ -
<b>Carpentry Section</b>							
Skirting Board	MDF Primed - Profiled (Medium Format)	26					£ 536.77
Window Board	MDF - Standard Profile	5					£ 450.59
Loft Hatch	N/A					0	£ -
<b>Internal Wall Finishes Section</b>							
Wall Finishes - Type 1	Painted Walls - General Areas	8		2.5			£ 555.08
Wall Finishes - Type 2	Tiled Walls - Mid Range (£55/m2 supply)	6		2.5			£ 1,339.59
Wall Finishes - Type 3	N/A	0		0			£ -
Wall Finishes - Type 4	N/A	0		0			£ -
<b>Floor Finishes Section</b>							
Floor Finishes - Type 1	Vinyl Flooring - Medium Range				24		£ 1,522.10
Floor Finishes - Type 2	N/A				0		£ -
Floor Finishes - Type 3	N/A				0		£ -
Floor Finishes - Type 4	N/A				0		£ -
<b>Ceiling Finishes (Incl. Decorating) Section</b>							
Ceiling Finishes - Type 1	Plasterboard Ceiling - Fixed to Joists	6	4				£ 1,203.31
Ceiling Finishes - Type 2	N/A	0	0				£ -
Ceiling Finishes - Type 3	N/A	0	0				£ -
Ceiling Features	Coving	22					£ 571.57
<b>Kitchen Installation Section</b>							
Kitchen - Based on Client Budget Range	N/A					0	£ -
<b>Plumbing Installations Section</b>							
Bathroom - Type 1	N/A					1	£ -
Bathroom - Type 2	N/A					0	£ -
Bathroom - Type 3	N/A					0	£ -
Toilet - Cloak Room	N/A					1	£ -
Heating - Type 1	Minor Upgrades (i.e. adding new radiators to existing heating system)				24		£ 970.20
Heating - Type 2	N/A				0		£ -
Ventilation	N/A					0	£ -
Cooling	N/A					0	£ -
External Tap	External Tap					1	£ 352.28
<b>Electrical Installations Section</b>							
Power, Sockets & Lighting	Power, Sockets and Lighting (Low Range)				24		£ 2,254.20
Audio	N/A					0	£ -
Data Installations	N/A				0		£ -
CCTV Installations	CCTV Cameras - Based on Google Nest System					1	£ 494.74
Solar Panels/Photo Voltaic (PV) Panels	N/A					0	£ -
<b>Add On Costs</b>							
Project Preliminaries	Based on 15% of the Construction Works (Including Management, Health & Safety, Fencing & Scaffolding)						£ 9,023.36
Project Contingency	Based on 4% of the Construction Works & Preliminaries						£ 2,767.16
Contractor Overheads & Profit	Based on 15% of All Works						£ 10,791.93
Location Factor	South of England						£ -
<b>Total (Excluding VAT)</b>							<b>£ 82,738.16</b>

## Completed Summary Report Example

The Cost Commend Budgeting Tool © Summary Report			
Project Details			
<b>Client's Name:</b>	Mr & Mrs Smith		
<b>Project Address:</b>	1 Example Close, St Albans, Hertfordshire		
<b>Type of Project:</b>	Extension - Single Storey		
<b>Approximate Size in Square Meters (m2)</b>	24		
Cost Summary			
Element	Total	Cost/m2	
Demolition & Structural Alterations Section	£ 2,341.37	£ 97.56	
Groundworks Section	£ 17,217.91	£ 717.41	
Steel Frame Section	£ 1,808.36	£ 75.35	
Upper Floors Section	£ -	£ -	
Roofing Section	£ 8,560.39	£ 356.68	
Staircase Section	£ -	£ -	
External Walls Section	£ 14,310.46	£ 596.27	
External Windows & Doors Section	£ 3,328.75	£ 138.70	
Partitions & Plastering Section	£ 1,451.52	£ 60.48	
Internal Doors (incl. Paint, Architraves & Ironmongery)	£ 886.53	£ 36.94	
Carpentry	£ 987.35	£ 41.14	
Wall Finishes	£ 1,894.67	£ 78.94	
Floor Finishes	£ 1,522.10	£ 63.42	
Ceiling Finishes (Incl. Decorating)	£ 1,774.88	£ 73.95	
Kitchen Installation	£ -	£ -	
Plumbing Installations	£ 1,322.48	£ 55.10	
Electrical Installations	£ 2,748.94	£ 114.54	
Project Preliminaries	£ 9,023.36	£ 375.97	
Project Contingency	£ 2,767.16	£ 115.30	
Contractor Overheads & Profit	£ 10,791.93	£ 449.66	
Location Factor	£ -	£ -	
<b>Total New Build Element</b>	<b>£ 82,738.16</b>	<b>£ 3,447.42</b>	
Budget Allowance for Refurbishment Works to Existing House	Enter Budget Here		
Budget Allowance for External Landscaping Works	Enter Budget Here		
Budget Allowance for New Statutory Services (Water, Gas & Electricity)	Enter Budget Here		
Budget Allowance for Miscellaneous Items Not Listed	Enter Budget Here		
<b>Total (Excluding VAT)</b>	<b>£ 82,738.16</b>		

# Blank Budgeting Tool Example

## The Cost Commend Budgeting Tool ©



### Project Details


Client's Name:	Enter Here
Project Address:	Enter Here
Type of Project:	Please Select Here
Approximate Size in Square Meters (m2)	Enter Internal Floor Area Here

### Project Cost Plan

(Note - please refer to our Measurement Instructions for guidance on calculating the below quantities)

Building Element	Works Required	Length (m)	Width (m)	Height (m)	m2	Nr.	Total
<b>Demolition &amp; Structural Alterations Section</b>							
Breaking Through Load Bearing Walls	Please Select Here	Enter Length		Enter Height			£ -
Demolishing Existing Garages	Please Select Here					Enter Number	£ -
Demolishing Existing Houses	Please Select Here					Enter Number	£ -
<b>Groundworks Section</b>							
External Wall Foundations	Please Select Here	Enter Length					£ -
Internal Wall Foundations	Please Select Here	Enter Length					£ -
Ground Floor Slab	Please Select Here				Enter m2		£ -
Drainage Allowance	Please Select Here					Enter Number	£ -
<b>Steel Frame Section</b>							
Beams/RS Js	Please Select Here	Enter Length					£ -
<b>Upper Floors Section</b>							
Upper Floors	Please Select Here	Enter Length	Enter Width				£ -
<b>Roofing Section</b>							
Roof Frame - Type 1	Please Select Here	Enter Length	Enter Width				£ -
Roof Frame - Type 2	Please Select Here	Enter Length	Enter Width				£ -
Roof Frame - Type 3	Please Select Here	Enter Length	Enter Width				£ -
Roof Finish - Type 1	Please Select Here				Enter m2		£ -
Roof Finish - Type 2	Please Select Here				Enter m2		£ -
Roof Finish - Type 3	Please Select Here				Enter m2		£ -
Guttering	Please Select Here	Enter Length					£ -
Down Pipes	Please Select Here	Enter Length					£ -
Facia	Please Select Here	Enter Length					£ -
Soffit	Please Select Here	Enter Length					£ -
Roof Lights	Please Select Here					Enter Number	£ -
Sun Pipes	Please Select Here					Enter Number	£ -
Dormer Windows (Incl. Frame, Cladding & Window)	Please Select Here					Enter Number	£ -
<b>Staircase Section</b>							
Staircase (Incl. Handrails, Balustrades & Floor Finish)	Please Select Here					Enter Number	£ -
<b>External Walls Section</b>							
External Wall Finish - Type 1	Please Select Here	Enter Length		Enter Height			£ -
External Wall Finish - Type 2	Please Select Here	Enter Length		Enter Height			£ -
External Wall Finish - Type 3	Please Select Here	Enter Length		Enter Height			£ -
<b>External Windows &amp; Doors Section</b>							
Small Window Units	Please Select Here					Enter Number	£ -
Medium Window Units	Please Select Here					Enter Number	£ -
Large Window Units	Please Select Here					Enter Number	£ -
Bay Window Units	Please Select Here					Enter Number	£ -
Back Door	Please Select Here					Enter Number	£ -
Front Door	Please Select Here					Enter Number	£ -
Garage Door	Please Select Here					Enter Number	£ -
<b>Partitions &amp; Plastering Section</b>							
Partitions & Plastering - Type 1	Please Select Here	Enter Length		Enter Height			£ -
Partitions & Plastering - Type 2	Please Select Here	Enter Length		Enter Height			£ -
Partitions & Plastering - Type 3	Please Select Here	Enter Length		Enter Height			£ -
Partitions & Plastering - Type 4	Please Select Here	Enter Length		Enter Height			£ -
<b>Internal Doors Section (Incl. Paint, Architraves &amp; Ironmongery)</b>							
Internal Doors - Type 1	Please Select Here					Enter Number	£ -
Internal Doors - Type 2	Please Select Here					Enter Number	£ -
Internal Doors - Type 3	Please Select Here					Enter Number	£ -
<b>Carpentry Section</b>							
Skirting Board	Please Select Here	Enter Length					£ -
Window Board	Please Select Here	Enter Length					£ -
Loft Hatch	Please Select Here					Enter Number	£ -
<b>Internal Wall Finishes Section</b>							
Wall Finishes - Type 1	Please Select Here	Enter Length		Enter Height			£ -
Wall Finishes - Type 2	Please Select Here	Enter Length		Enter Height			£ -
Wall Finishes - Type 3	Please Select Here	Enter Length		Enter Height			£ -
Wall Finishes - Type 4	Please Select Here	Enter Length		Enter Height			£ -
<b>Floor Finishes Section</b>							
Floor Finishes - Type 1	Please Select Here				Enter m2		£ -
Floor Finishes - Type 2	Please Select Here				Enter m2		£ -
Floor Finishes - Type 3	Please Select Here				Enter m2		£ -
Floor Finishes - Type 4	Please Select Here				Enter m2		£ -
<b>Ceiling Finishes (Incl. Decorating) Section</b>							
Ceiling Finishes - Type 1	Please Select Here	Enter Length	Enter Width				£ -
Ceiling Finishes - Type 2	Please Select Here	Enter Length	Enter Width				£ -
Ceiling Finishes - Type 3	Please Select Here	Enter Length	Enter Width				£ -
Ceiling Features	Please Select Here	Enter Length					£ -
<b>Kitchen Installation Section</b>							
Kitchen - Based on Client Budget Range	Please Select Here					Enter Number	£ -
<b>Plumbing Installations Section</b>							
Bathroom - Type 1	Please Select Here					Enter Number	£ -
Bathroom - Type 2	Please Select Here					Enter Number	£ -
Bathroom - Type 3	Please Select Here					Enter Number	£ -
Toilet - Cloak Room	Please Select Here					Enter Number	£ -
Heating - Type 1	Please Select Here				Enter m2		£ -
Heating - Type 2	Please Select Here				Enter m2		£ -
Ventilation	Please Select Here					Enter Number	£ -
Cooling	Please Select Here					Enter Number	£ -
External Tap	Please Select Here					Enter Number	£ -
<b>Electrical Installations Section</b>							
Power, Sockets & Lighting	Please Select Here				Enter m2		£ -
Audio	Please Select Here					Enter Number	£ -
Data Installations	Please Select Here				Enter m2		£ -
CCTV Installations	Please Select Here					Enter Number	£ -
Solar Panels/Photo Voltaic (PV) Panels	Please Select Here					Enter Number	£ -
<b>Add On Costs</b>							
Project Preliminaries	Based on 15% of the Construction Works (Including Management, Health & Safety, Fencing & Scaffolding)						£ -
Project Contingency	Based on 4% of the Construction Works & Preliminaries						£ -
Contractor Overheads & Profit	Based on 15% of All Works						£ -
Location Factor	Please Select the Regional Location of the Project Here						£ -
<b>Total (Excluding VAT)</b>							<b>£ -</b>

## Blank Summary Report Example

The Cost Commend Budgeting Tool © Summary Report		
<b>Project Details</b>		
<b>Client's Name:</b>	Enter Here	
<b>Project Address:</b>	Enter Here	
<b>Type of Project:</b>	Please Select Here	
<b>Approximate Size in Square Meters (m2)</b>	Enter Internal Floor Area Here	
<b>Cost Summary</b>		
Element	Total	Cost/m2
Demolition & Structural Alterations Section	£ -	#VALUE!
Groundworks Section	£ -	#VALUE!
Steel Frame Section	£ -	#VALUE!
Upper Floors Section	£ -	#VALUE!
Roofing Section	£ -	#VALUE!
Staircase Section	£ -	#VALUE!
External Walls Section	£ -	#VALUE!
External Windows & Doors Section	£ -	#VALUE!
Partitions & Plastering Section	£ -	#VALUE!
Internal Doors (incl. Paint, Architraves & Ironmongery)	£ -	#VALUE!
Carpentry	£ -	#VALUE!
Wall Finishes	£ -	#VALUE!
Floor Finishes	£ -	#VALUE!
Ceiling Finishes (Incl. Decorating)	£ -	#VALUE!
Kitchen Installation	£ -	#VALUE!
Plumbing Installations	£ -	#VALUE!
Electrical Installations	£ -	#VALUE!
Project Preliminaries	£ -	#VALUE!
Project Contingency	£ -	#VALUE!
Contractor Overheads & Profit	£ -	#VALUE!
Location Factor	£ -	#VALUE!
<b>Total New Build Element</b>	<b>£ -</b>	<b>#VALUE!</b>
Budget Allowance for Refurbishment Works to Existing House	Enter Budget Here	
Budget Allowance for External Landscaping Works	Enter Budget Here	
Budget Allowance for New Statutory Services (Water, Gas & Electricity)	Enter Budget Here	
Budget Allowance for Miscellaneous Items Not Listed	Enter Budget Here	
<b>Total (Excluding VAT)</b>	<b>£ -</b>	